

Legal Professionals, Incorporated

THIRD QUARTERLY EDUCATIONAL CONFERENCE

6 Seminars! In Person & Via Zoom



FEBRUARY 22, 2025

Santa Cruz/Scotts Valley Hilton
6001 La Madrona Drive
Santa Cruz, CA 95060



Vivian Shreve, CCLS

Wilson Sonsini

11:00 am

Topic: Legal Computations

This seminar will cover how to calculate damages in personal injury, employment, and other cases, as well as how to calculate interest on overdue amounts. Also covered:

the basics of calculating billable hours, lawyer, or paralegal fees; how to fairly and accurately calculate settlements, including deductions for legal fees, taxes, or other applicable costs; and how to calculate an executor's fee on large and small estates.

Vivian is an Executive Assistant at Wilson Sonsini Goodrich & Rosato in Palo Alto, and has been in the legal field for over 40 years. She currently serves as LPI's CCLS Chair and is the immediate past Chair of the California Certified Legal Secretary Certifying Board.



Bethany Ensz, MS

U.C. San Diego Division of Extended Studies

1:45 pm

Topic: To Rat or Not to Rat? A Deep Dive into Rule 8.3 of the Rules of Professional Conduct

The ethical dilemma of reporting professional misconduct is one every legal professional may face. In this thought-provoking seminar, we'll explore Rule 8.3 of the Rules of Professional Conduct, which requires reporting misconduct of lawyers under certain circumstances. Is it an obligation to "rat out" your colleagues and/or employer, or an act of professional responsibility? Join us for an in-depth discussion of this crucial ethical issue in legal practice. (Ethics credit.)



Lynne Prescott, CCLS

Messing Adam & Jasmine

11:00 am

Topic: Diversity, Equity, and Inclusion (DEI): Strategies for Fostering a Diverse Legal Workforce and Addressing Bias in the Legal System

This seminar will address: the Importance of DEI in the legal field; barriers to achieving DEI; strategies for fostering a diverse legal workforce; addressing bias; best practices and the role of technology in promoting DEI; the long term impact of DEI; cultural and organizational shifts; and, how to measure and celebrate a successful DEI program. (Elimination of bias credit.)

Lynne is the Legal Education Instructor for LPI, and has been a legal professional for over 40 years. She is a writer, speaker, and experienced trainer, and a Past President of LPI (2020-2022). Lynne currently works as a legal assistant at Messing Adam & Jasmine in Sacramento.

3:15 pm

Topic: Navigating the Future - ChatGPT and AI in Legal Practice

An insightful seminar designed specifically for legal professionals looking to understand how ChatGPT and artificial intelligence are transforming the legal landscape. As AI technologies become increasingly integrated into various sectors, the legal field is not exempt from the impact. This session will explore the opportunities and challenges that AI presents to legal practitioners.

Bethany is a Legal Research and Analysis instructor at UCSD Division of Extended Studies and holds a B.S. in Criminal Justice and a minor in Psychology. She has a Master's Degree in Legal Studies from the UCSD School of Law and earned her paralegal certification from UCSD Division of Extended Studies. Bethany is the newest member of LPI's instructor team, teaching legal research and writing.



June Hunter

CS DISCO and U.C. San Diego Extension Paralegal Studies

1:45 pm

Topic: Exploring Microsoft Copilot - A Comprehensive Intro to Modern Collaboration Tools

MS Pilot is an innovative solution designed to enhance collaboration, productivity, and workflow efficiency. We'll explore its key features - from seamless integration with MS 365 apps to its ability to streamline project management and communication across teams. Learn how to leverage Pilot's tools for managing tasks, tracking progress, and collaborating in real-time. Whether you're new to Microsoft Pilot or looking to optimize its use, this session will provide valuable insights and practical tips to help you get the most out of this powerful collaboration platform.

June Hunter is a Technical Enablement Lead with CS DISCO, as well as an adjunct instructor for U.C. San Diego Extension's ABA-Approved Paralegal Studies Program. She has been LPI's Legal Technology Trainer since 2021.



3:15 pm

Topic: Ethics and ChatGPT: Navigating the Responsibilities of AI in Legal and Professional Practice

As AI tools like ChatGPT are increasingly integrated into legal and professional workflows, understanding the ethical implications is more critical than ever. In this timely seminar, we will explore ethical challenges and responsibilities surrounding its use, focusing on issues of data privacy, confidentiality, bias, accountability, and the potential for misuse. From drafting legal documents to research and client communications, AI tools offer powerful capabilities, but also raises questions about trust, transparency, and professional integrity. (Ethics credit.)

Register Now!

www.legalprofessionalsinc.org

These seminars are approved for California Minimum Continuing Legal Education (MCLE) credit, including ethics and elimination of bias, in the amount of 1.0 hour each, excluding Exploring MS Copilot and Legal Computations, which offer 1.0 hour each of CCLS recertification credit only.