

# The Importance and Construction of Corporate Books

**INSTRUCTOR:**

**BETHANY S. ENSZ, M.S.**

**April 22, 2025 12:00 pm - 1:00 pm**

**LPI MEMBER \$ 25 NON-LPI MEMBER \$ 55**

In this informative webinar, you will gain a comprehensive understanding of corporate minute books – an essential tool for corporate governance and compliance. This session will cover the key elements of maintaining accurate and up-to-date minute books, including legal requirements, best practices, and the role they play in protecting corporate entities.

Topics include:

- Key documents to include
- Best practices for organization
- Avoiding common pitfalls and ensuring accuracy


Cancellations or refunds are not available after the event. However, if a cancellation is made at least 48 hours prior to the event, LPI will provide a full refund, minus any applicable processing fees. For more information or group registrations, please email: [training@legalprofessionalsinc.org](mailto:training@legalprofessionalsinc.org).



To Register, go to our website: <https://www.legalprofessionalsinc.org/events> or scan the QR code.



## ABOUT THE TRAINER



Bethany taught Legal Research and Writing at UCSD Division of Extended Studies and Cuyamaca College. She holds a B.S. in Criminal Justice, with a minor in Psychology, and a Master's Degree in Legal Studies from the University San Diego School of Law. Additionally, she earned her paralegal certification with honors from UCSD Division of Extended Studies.

Legal Professionals, Inc. is an approved provider and certifies that this seminar is approved for minimum continuing legal education (MCLE) credit in the amount of 1.0 hour by the State Bar of California, and is approved for 1 hour of CCLS credit.