

TABLE OF AUTHORITIES & INDEX OF DEFINED TERMS



Presented By:
June Hunter

January 28, 2025

12:00 p.m. -1:00 p.m.

Unlock the full potential of Microsoft Word for your legal documents in this practical webinar focused on creating a Table of Authorities and an Index of Defined Terms. Designed for legal professionals, students, and anyone involved in legal writing, this session will guide you through the process of efficiently organizing and referencing key legal materials.

In this webinar, you will learn:

Understanding the Essentials
Step-by-Step Creation
Formatting Tips
Real-World Applications
Troubleshooting Common Issues
Interactive Q&A

Enhance your legal writing efficiency and professionalism—register today to reserve your spot and master the art of creating a Table of Authorities and Index of Defined Terms in Microsoft Word!

LPI
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\$25

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To Register, go to our website:
<https://www.legalprofessionalsinc.org/events>
or scan the QR code above.



About the Trainer

June Hunter is a Technical Enablement Sr. Specialist at DISCO and teaches computer essentials at UC San Diego Extension in their ABA-approved Paralegal Studies program.

No cancellations or refunds are provided after the webinar; however, should a cancellation occur at least 48 hours before the live webinar, LPI will issue a full refund. For further information or group registrations email: training@legalprofessionalsinc.org

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