Overview of UNIVERSITY **California Discovery**

Online Course Commencing November 5, 2024

NextGen Legal and LPI are offering this six-week, online Overview of California Discovery course. You will be able to work at your own pace.

Cost

\$150 LPI members \$250 non-LPI members (includes local association and LPI memberships, subject to approval)

The content of this course is designed for legal secretaries and those studying for the California Certified Legal Secretary examination or those with a basic legal background. Each individual must register separately. Upon completion of the course, students will receive a certificate from LPI.

Classes will take place online utilizing video lectures, discussion boards, email, live Q&A sessions and guizzes. Login information will be provided the day before the class is scheduled to begin.

NextGen

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Six-Week

Course

Self-Paced

TOPICS COVERED INCLUDE:

- Interrogatories
- Demand for Production of Documents
- Requests for Admissions
- Depositions
- Demand for Physical Examinations
- Deposition Subpoenas
- Discovery Timelines and Service
- Verifications

The modules for this class will be taken from the Beginning Legal Secretarial Training course and is intended for people that have worked in a law office but are new to civil discovery.

Cancellations or refunds are not provided after completion of the first class, however, should a cancellation occur at least 48 hours before the first class, LPI will issue a full refund, minus the processing fee and the cost of any textbook and shipping.

> To Register go to our website: https://www.legalprofessionalsinc.org/events or scan the QR code above.

